IEC GROUP OF INSTITUTIONS

(Greater Noida)

Date: 16.09.2025

Ref. No.: IEC/Executive Director /2025/066

Office Order

It is announced that the College will be hoisting Dandiya Night celebration in the IEC Campus on 30/09/2025 from 6 pm to 8 pm. This event promises to be an exciting and fun filled evening. The cultural I/c Dr.Rajkamal Batra is requested to circulate rules and regulation of this celebration. All faculty, staff and students are also advised to attend the same.

Students are instructed to note the following instructions carefully and follow the same sincerely:

- 1. Carrying your college ID Card is mandatory. No one will be allowed to enter inside the campus without showing the same.
- 2. Each and every student will park his/her vehicle outside the campus. No vehicle whether two or four wheelers will be allowed inside the main gate.
- 3. Outsiders and friends will not be allowed in the function.
- 4. Entry at the main gate will be closed sharp at 6:15 p.m. and no student will be allowed to enter the campus afterward. If someone wants to go outside after entering in to the campus, reentering will not be permitted at any cost.
- 5. Alcohol & smoking is strictly prohibited, if any body found, strict disciplinary action will be taken.
- 6. You all will be under surveillance of CCTV Cameras,
- 7. Violation of any rule as mentioned above will invite a serious disciplinary action.

The Discipline during the function shall be looked after by Proctorial board along with all Deans and HODs.

Generator/Lighting arrangements: - Sh. Lokesh Kumar/ Shri Rajkumar Singh /Mr. Saurabh Mishra are instructed to make all arrangements in the direction of Dr. Raj Kamal Batra.

Executive Director

C.C. to:

- 17. Hon'ble Chairman for the kind information
- 18. CFO for information
- 19. Director
- 20. Director (Pharmacy)
- 21. Deans (Academics)
- 22. Dean Student Welfare
- 23. Chief Proctor
- 24. All HODs
- 25. HR Manager
- 26. TPO
- 27. Registrar
- 28. Head-Admission
- 29. IEC Administration
- 30. Accounts
- 31. Central Library
- 32. Security Incharge